

Registering for a free mySchoolBucks Account

You will first need your child's student ID number; you may get this number by contacting your child's school or contacting my office.

- * Go to the district website at www.gasd.org, then click on the mySchoolBucks icon or click on Departments, Food Services, then on the link to mySchoolBucks OR go directly to www.myschoolbucks.com.
- * Click REGISTER FOR A FREE ACCOUNT and enter the required information.
- * Click FINISH to complete the initial registration process.



Adding Students to Your Account

- * Once you are logged into your new account, click MY HOUSEHOLD from the left-side navigation bar.
- * Click LOOK UP YOUR STUDENTS.
- * Select your child's school from the drop-down box.
- * Enter your child's first name.
- * Enter your child's last name.
- * Enter your child's student ID number.
- * Click FIND STUDENT.
- * Click ADD STUDENT.
- * Click FINISH or click ADD ANOTHER STUDENT to repeat the process for additional children.

Making a Deposit

- * From the My Household page, click MAKE A PAYMENT.
- * Enter the deposit amount for each student account, then click ADD TO BASKET.
- * Review the amount(s) you have entered and click CHECK OUT NOW. If you need to adjust an amount click CONTINUE SHOPPING.
- * Enter your payment information and click CONTINUE.
- * If paying with a credit or debit card, enter the three or four digit Verification Code that appears on your card, then click CONTINUE.
- * Review your order and make sure all deposits are correct, then click PLACE ORDER.
- * Click PRINT ORDER to generate a receipt of your transaction in a new window. We recommend that you keep a copy for records.
- * Click FINISH to complete the transaction.